



Voe House Fire Safety Plan

Statement:

At Voe House our primary concern is our guests safety. Please take the time to review this page which outlines both our safety equipment and procedure in the unlikely event of a fire.

Smoking Policy:

Note all internal areas are designated non-smoking. If a guest desires to smoke please use one of the outside areas, front and rear where ash bins are provided.

Smoke and Fire Guidelines:

Upon arrival a representative from Voe house management will meet and greet you. You and your party will be given an arrival induction. The fire safety plan and alarm system will be reviewed as part of the induction.

The escape routes for the premises are posted in each of the living spaces. There are 4 external doors in the ground floor. All door can be opened from the inside without a key. It is a requirement of your stay to familiarise your selves with the layout and the escape routes.

If a fire is evident or fire alarm is activated please leave the property and muster away from the house in front lawn, the area is sign posted. Please call 999 to alert the Lerwick fire brigade. After the fire brigade has been alerted please call management on 07387637756 or 07900 707744.

If the fire alarm is clearly a false alarm due to steam or smoke, the alarm can be silenced and the system reset at the control panel with the key provided. In the event of a false alarm please notify management on **07387637756** or 07900 707744.

There are fire extinguishers located on all floors, these are there for additional assurance to assist safe egress from the premises to muster. They are not to be used by guests to control the fire. The local fire brigade will contain fires upon their arrival.

All power sources in the Voe House are electrical. These are tested regularly for your safety. However, should an appliance be giving off smoke please turn off the appliance at electrical switch and call us on 07387 **637756** [primary contact] or 07900 707744 [secondary contact].

Safety Equipment and Precautions:

The premise has a Fire Alarm System installed with the control panel in the front hall. There are 4 zones connected, the sensors are for smoke and heat.

Zone 1 Ground Floor: 8 sensors with sounders- Front Hall x 2, Living room, Dining room, Main Kitchen, Breakfast Kitchen, Utility room and bedroom 1.

Zone 2 Middle Floor: 5 sensors with sounders - Middle floor lobby, bedrooms 2,3,4,5.

Zone 3 Top Floor: 3 sensors with sounders - Top floor lobby, bedrooms 6 &7.

Zone 4 General Purpose area to be developed.

There are 2 x CO alarms, these are independent from the main system. One is in the living room. The other is in the boiler / utility room.

The premises have 4 magnetic catch doors that will release and close with the alarm system is activated. These doors provide an extra barrier, 30min fire door and enclosure to these areas.

Door 1 is on the ground floor access to bedroom 1 “Daisy”

Door 2 is on the ground floor access to kitchen areas.

Door 3 is on the middle floor access to bedrooms 2&3 “Puffin and Tern”

Door 4 is on the middle floor access to bedrooms 4&5 “Seal and Otter”

PAT testing is done every 24 months on all appliances in the property.

There are 7 fire extinguishers located as follows.

1 x 9l water and 1 x 9l foam at main entrance, ground floor.

1 x 9l water and 1 x 9l foam on first floor landing.

1 x 9l water and 1 x 9l foam on second floor landing.

1 x 9l foam in boiler / utility room.

There is a fire blanket in the main kitchen with cooking facilities.

Emergency lighting is provided in the main stair way and front hall. There is also an emergency light in the main cooking area.

Jeremy & Dawn Goodlad